



Barbara Brattin, Library Director

LIBRARY BOARD
Andrea Cox, President
Sherry Spears, Vice President
David Hamilton, Treasurer
Ronnie Van Atta, Secretary
Katie Cloudman
Marcie Taylor
Al Northup

Regular Meeting of the Library Board of Trustees

December 11, 2024

4pm

Hybrid in person and online

<https://us02web.zoom.us/j/83398449146>

AGENDA

- I. ROLL CALL AND DETERMINATION OF QUORUM
- II. AGENDA APPROVAL
- III. PUBLIC COMMENTS
- IV. CONSENT AGENDA
 - a. Approval of the November 20, 2024 meeting minutes
- V. REPORTS
 - a. Foundation/ Development Report (Cindi Galabota)
 - b. November 30, 2024 Financial Report (Director)
 - c. Building Design Development Committee Report (Katie, Marcie)
 - d. Director's Report
- VI. NEW BUSINESS
 - a. 2025 Holidays closed
 - b. Approval of the 2025 Budget
 - c. Appropriation of funds for 2025 expenditures
 - d. Certification of the 2025 Mill Levy (CRS 39-5-128 (1))
 - e. Staff bonuses
- VII. UNFINISHED BUSINESS
- VIII. LOOKING FORWARD
 - a. Board member nominations

GOOD OF THE ORDER:

NEXT MEETING: January 15 , 2025, by Zoom, <https://us02web.zoom.us/j/83398449146>

ADJOURNMENT

Library Vision: Mountains of opportunity to inspire ideas, enrich lives, and create community.

Library Mission: Your Library serves as a welcoming portal for open and equal access to information for residents and visitors of the community. Resources are provided through materials, classes, and events for achieving lifelong learning goals in culture, education, and leisure.

**Upper San Juan Library District
Board of Trustees Meeting Minutes
November 20, 2024**

This meeting took place as an audio/video online meeting using Zoom. The front door of the library, the library website and Facebook page, and the Pagosa SUN all posted the public meeting announcement with instructions on how to attend.

Roll Call and Determination of a Quorum: Board President Andrea Cox noted that everyone was positively identified and able to communicate. Andrea called the meeting of the USJLD Board to order at 4:01 p.m.

Trustees Present: Andrea Cox, David Hamilton, Al Northrop, Marcie Taylor, Ronnie VanAtta, Foundation Director Cindi Galabota, Assistant Library Director Josie Snow, and Library Director Barb Brattin.

Absent: Katie Cloudman and Sherry Spears

Public Comment/Correspondence: None.

Consent Agenda: The board approved the agenda (Marcie, David).

- The board approved the minutes of the October 16, 2024, meeting (David, Ronnie).

Reports:

- *Foundation/Development Report* (Cindi): She reported the following items:
 - Roger and Carol Sheets, who are moving, donated \$32K recently.
 - An anonymous stock donation should total around \$20K.
 - Marty and Joni Rose are donating \$10K in addition to the \$5K previous donation. They are also hosting a library party for fifty people at their home.
 - The Friends plan to enter a tree in the Festival of Trees. Public viewing and voting occurs on December 5 from noon to 6 pm. The festival auction and dinner occur December 6 with \$30 tickets.
 - The Friends are planning a late-night crafting fundraising event sponsored by Riff Raff on December 14 for thirty attendees. The \$50 ticket covers food, drinks, and supplies.
 - Cindi is doing pre-work on a \$1,000,000 DOLA grant (Department of Local Affairs).
- *October 31, 2024, Financial Report* (Barb, David): The library's financials are spot on and impressive. The library's anticipated income is increasing. A visiting couple from San Diego donated \$5K to the library. The county places the library funds in an interest-bearing account until the library receives it. The staff bonuses line item came up for discussion. Trustees decided to place this item on the agenda for the December board meeting.
- *Building Design Development Committee* (Barb, Marcie): Some basic decisions were made at the meeting. The Director's report contains some of this information. The final architectural package is expected on December 18. At that point, the plans can go out for bids. A phased approach is under consideration. Grantors require certain percentages in hand. DOLA requires 50%, and Coors requires 60%.

- Director's Report:

Manage the architectural design phase of the building project on behalf of USJLD.

PROGRESS: Our building project is entering the construction design phase, and we have changed the membership of the regular meeting team as we start to consider interior finishes for flooring and furniture. We have gratefully accepted the advice of Paul Kriescher, a local engineer with a strong background in sustainable materials and alternative energy. Paul has been attending architect meetings and has guided us to adopt solar electrical systems for the new facility, complementing our geothermal heat to give us 100% renewable energy for the future. Jonathan Dobson of Dobson Solar has also been providing advice on using the existing roof for a solar array and the architect has adopted his concept. The system will feed any additional electricity we generate back into the system. We will not install a battery to store additional power. We currently spend \$7500 per year on electric bills, so this conversion will provide substantial future savings. The addition of the solar array will add an additional \$50,000 to the project total and we will be pursuing grants to cover that cost.

Update job descriptions and propose an updated wage scale based on comparative libraries.

PROGRESS: The 2025 budget proposal includes an increase in wages to align our staff compensation with the mean salaries offered at Colorado Tourist Community Libraries over a 2-year period. Develop a three-year Technology Plan that informs the next budget cycle. PROGRESS: The three-year tech plan has been developed with Echo-IT Consulting and year one strategies have been fully funded in the 2025 budget. Several of the plan's priorities have been completed this year, ahead of schedule. We now have automated daily redundant backups of our server files and financial records. Our firewall equipment has been replaced with new equipment and a cabinet has been installed. We have upgraded our Visionary Internet bandwidth from 30Mbps to 100 Mbps at no extra cost to the library which has greatly improved our connectivity and relieved the raspy phone connection we experience using VoIP (voice over IP). And we have just launched a new service to our patrons- wireless printing. This allows patrons to print from their mobile devices within the library or send print jobs directly to the print server from anywhere and print at the library later. This is not only a convenient improvement for our patrons but ensures the privacy of their documents and personal information. (Our present system requires that they send their documents to our ruby@pagosalibrary.org address for us to print for them.)

Deliver a final draft 2025 budget proposal for approval at the October 16, 2024, board meeting.

PROGRESS: The 2025 Budget proposal was approved at the October board meeting and has been published for public view. A public hearing will be held as part of the regular November board meeting.

Participate as a full team member to help with daily tasks and acquaint myself with our library users.

PROGRESS: My regular desk hours are so much fun, and I am learning quickly. I continue to meet all the kind people of Pagosa and am getting to know our regulars. Library use is stable across most categories, with a slight uptick in use of downloadable E-books and E- audiobooks.

Congratulations to Sherry on her successful grant application to the Southwest Community Foundation. Sherry applied for \$5,000 to fund after school tutoring and received \$10,000 for the program!

Congratulations to Josie who will sit on the Newbery Medal board and travel to the annual ALA conventions.

The 2025 Budget invests in several critical areas to dramatically improve our library services, reward our outstanding staff for their impactful work, and contribute to the successful completion of our new library building.

These focus areas receive additional funds to achieve these goals:

1. Technology infrastructure
2. Facilities maintenance
3. Capital outlay for new building furniture
4. Collection development
5. Salary adjustments over a 2-year period to align wages with Colorado tourist library median salaries.

Property taxes increase slightly in 2025 with revenue from additional taxes showing marked increases. Interest income is expected to remain stronger than in previous years.

New Business:

Public hearing on the 2025 budget: No members of the public attended in person or on Zoom. As noted on the library website, the public can weigh in on the budget until the next meeting. At the next meeting, the board will act on these items:

- *Approve a 2025 budget*
- *Appropriate funds*
- *Certify the mill levy*

Unfinished Business:

Staff bonuses for 2024.

Looking Forward:

Trustees are asked to provide numbers for the staff bonuses (10 staff, four subs) for the December board meeting and to note that the meeting is a week earlier in the month than usual.

Good of the Order: None

Next Meeting: December 11, 2024, by Zoom, <https://us02web.zoom.us/j/83398449146>, or in person at the library.

Adjournment: A motion adjourned the meeting at 4:57 p.m. (David, Ronnie).

Respectfully submitted,
Ronnie VanAtta, USJLD Secretary

1:51 PM
12/09/24
Accrual Basis

Ruby M. Sisson Memorial Library
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of the San Juans 1460	73,605.14
Investment Acct Bank of SJ 4026	11,496.18
Expansion Checking-3365	1.00
Colorado Trust	1,162,869.66
Total Checking/Savings	<u>1,247,971.98</u>
Accounts Receivable	
Accounts Receivable	12,735.55
Total Accounts Receivable	<u>12,735.55</u>
Other Current Assets	
Property Taxes Receivable	600,525.10
Total Other Current Assets	<u>600,525.10</u>
Total Current Assets	<u>1,861,232.63</u>
Fixed Assets	
Books (Inventory)	457,159.08
Buldings	1,498,755.00
Building Improvements	168,372.40
Furniture & Equipment	379,176.00
Land	362,254.00
Land Improvements	470,940.00
Accumulated Depreciation	-1,553,291.62
Total Fixed Assets	<u>1,783,364.86</u>
TOTAL ASSETS	<u><u>3,644,597.49</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
*Accounts Payable	4,969.52
Total Accounts Payable	<u>4,969.52</u>
Credit Cards	
Commerce Bank 1756	3,097.28
Total Credit Cards	<u>3,097.28</u>
Other Current Liabilities	
Deferred Revenue	600,525.10
Payroll Current Liabilities	
Accrued Vacation/PTO	21,939.16
State Withheld & SUTA Payable	125.44
Total Payroll Current Liabilities	<u>22,064.60</u>
Total Other Current Liabilities	<u>622,589.70</u>
Total Current Liabilities	<u>630,656.50</u>
Total Liabilities	630,656.50
Equity	
Offset for Long Term Liab	-21,939.16

1:51 PM
12/09/24
Accrual Basis

Ruby M. Sisson Memorial Library
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
INVESTMENTS IN FIXED ASSETS	1,783,364.86
LIMITED FOR EMERGENCIES (Tabor)	4,633.65
COMMITTED FOR IMP & OUTREACH	162,000.00
Opening Bal Equity	1.00
Unrestricted Net Assets	677,824.13
Net Income	408,056.51
Total Equity	<u>3,013,940.99</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,644,597.49</u></u>

Ruby M. Sisson Memorial Library
Profit & Loss - Actuals vs Budget
January through November 2024

	Jan - Nov 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Foundation Admin Fee Income	1,000.00	1,200.00	-200.00	83.33%
Fundraising Income & Book Sales	0.00	1,500.00	-1,500.00	0.0%
Gifts/Donations (general)	10,348.79	5,000.00	5,348.79	206.98%
Gifts/Donations (restricted)	300.00	500.00	-200.00	60.0%
Grants (general)	0.00	9,000.00	-9,000.00	0.0%
Grants (restricted)				
Federal	6,176.00	0.00	6,176.00	100.0%
Grants (restricted) - Other	28,409.96	0.00	28,409.96	100.0%
Total Grants (restricted)	34,585.96	0.00	34,585.96	100.0%
INCOME - PROPERTY TAX				
Property Tax	941,428.13	895,737.00	45,691.13	105.1%
Specific Ownership Tax	69,414.67	50,000.00	19,414.67	138.83%
Abatements	-1,960.40	-800.00	-1,160.40	245.05%
Total INCOME - PROPERTY TAX	1,008,882.40	944,937.00	63,945.40	106.77%
INCOME - REVENUE				
Book Sales - Taxable	1,765.50	0.00	1,765.50	100.0%
Collection Income (Special)	10.00	0.00	10.00	100.0%
Copies	9,259.11	8,000.00	1,259.11	115.74%
Lost Books/ILL	634.84	850.00	-215.16	74.69%
Other Revenue (& library cards)	224.25	200.00	24.25	112.13%
Use of Equipment	1,325.14	1,200.00	125.14	110.43%
Total INCOME - REVENUE	13,218.84	10,250.00	2,968.84	128.96%
Interest Income	52,198.54	30,000.00	22,198.54	174.0%
Scholarship(s) Income	500.00	0.00	500.00	100.0%
Total Income	1,121,034.53	1,002,387.00	118,647.53	111.84%
Gross Profit	1,121,034.53	1,002,387.00	118,647.53	111.84%
Expense				
CAPITAL OUTLAY & FIXED EXPENSES				
CAPITAL OUTLAY				
Equipment & Furniture >\$500	0.00	1,000.00	-1,000.00	0.0%
Landscaping (improvements)	0.00	2,000.00	-2,000.00	0.0%
Microfilm Digitization	0.00	500.00	-500.00	0.0%
Technology > \$500				
IT Equipment - New	1,112.50	1,500.00	-387.50	74.17%
Software - New	0.00	1,000.00	-1,000.00	0.0%
Technology > \$500 - Other	750.00	1,000.00	-250.00	75.0%
Total Technology > \$500	1,862.50	3,500.00	-1,637.50	53.21%
Total CAPITAL OUTLAY	1,862.50	7,000.00	-5,137.50	26.61%
FIXED EXPENSES				
Treasurer's Fees	26,611.29	28,500.00	-1,888.71	93.37%
Total FIXED EXPENSES	26,611.29	28,500.00	-1,888.71	93.37%
Total CAPITAL OUTLAY & FIXED EXPENSES	28,473.79	35,500.00	-7,026.21	80.21%
OPERATING EXPENSES				
BUILDING EXPENSES				
Alarm Monitoring	993.00	1,200.00	-207.00	82.75%
Bldg Maintenance Costs	2,150.31	5,000.00	-2,849.69	43.01%
Carpet Cleaning	2,690.00	3,600.00	-910.00	74.72%

Ruby M. Sisson Memorial Library
Profit & Loss - Actuals vs Budget
January through November 2024

	Jan - Nov 24	Budget	\$ Over Budget	% of Budget
Janitorial	13,200.00	15,840.00	-2,640.00	83.33%
Landscape/Grounds Maint	431.03	500.00	-68.97	86.21%
Snow Removal	2,282.50	10,000.00	-7,717.50	22.83%
Trash	1,435.79	2,000.00	-564.21	71.79%
Utilities				
Electricity	6,426.19	8,500.00	-2,073.81	75.6%
Gas	278.62	350.00	-71.38	79.61%
Geothermal	3,611.77	3,430.00	181.77	105.3%
Water & Sewer	4,474.75	4,500.00	-25.25	99.44%
Total Utilities	14,791.33	16,780.00	-1,988.67	88.15%
Window Cleaning	0.00	500.00	-500.00	0.0%
Total BUILDING EXPENSES	37,973.96	55,420.00	-17,446.04	68.52%
LIBRARY OFFICE EXPENSES				
Accounting & Budgeting	3,444.75	6,000.00	-2,555.25	57.41%
Auditing / Tax Return Prep	1,000.00	1,500.00	-500.00	66.67%
Collection & Credit Card Fees	92.71	100.00	-7.29	92.71%
Equipment & Furniture < \$500	117.24	1,000.00	-882.76	11.72%
Eqmt & Computer Maint & Parts	507.02	1,000.00	-492.98	50.7%
Insurance Expense				
Insurance - Bonding	465.00	365.00	100.00	127.4%
Insurance-Directors & Officers	2,540.00	2,256.00	284.00	112.59%
Insurance - Liab/Contents/Bldg	7,513.00	7,750.00	-237.00	96.94%
Total Insurance Expense	10,518.00	10,371.00	147.00	101.42%
Internet / ISP	3,096.72	3,300.00	-203.28	93.84%
Legal Services	0.00	2,000.00	-2,000.00	0.0%
Maint Agmts & Licenses				
Hardware Maint Agmts (Xerox)	3,105.93	5,000.00	-1,894.07	62.12%
Software Maint Agmts	5,887.33	6,000.00	-112.67	98.12%
Total Maint Agmts & Licenses	8,993.26	11,000.00	-2,006.74	81.76%
Office Supplies	6,976.80	6,000.00	976.80	116.28%
Postage / PO Box	687.08	800.00	-112.92	85.89%
Sales Tax Expense	137.83	250.00	-112.17	55.13%
Storage	1,160.00	1,500.00	-340.00	77.33%
Telephone	2,174.60	2,800.00	-625.40	77.66%
SUBCONTRACTORS				
Independent Contractors	0.00	3,000.00	-3,000.00	0.0%
IT Consulting	1,315.00	2,000.00	-685.00	65.75%
Total SUBCONTRACTORS	1,315.00	5,000.00	-3,685.00	26.3%
Total LIBRARY OFFICE EXPENSES	40,221.01	52,621.00	-12,399.99	76.44%
PROGRAMS & PUBLIC USE EXPENSES				
PROGRAMS				
Adult Programs (LLL,PALS,ESL)	2,866.40	3,000.00	-133.60	95.55%
Children's Programs	1,853.37	2,000.00	-146.63	92.67%
Summer Reading Program	1,664.28	2,200.00	-535.72	75.65%
Teen Programs	1,969.85	1,000.00	969.85	196.99%
Total PROGRAMS	8,353.90	8,200.00	153.90	101.88%
PUBLIC RELATIONS				
Advertising - PR	3,113.45	2,200.00	913.45	141.52%
Flowers	0.00	100.00	-100.00	0.0%

Ruby M. Sisson Memorial Library
Profit & Loss - Actuals vs Budget
January through November 2024

	Jan - Nov 24	Budget	\$ Over Budget	% of Budget
Volunteer Background Checks	558.95	1,000.00	-441.05	55.9%
Volunteer/Staff Expenses	1,474.37	2,500.00	-1,025.63	58.98%
Total PUBLIC RELATIONS	5,146.77	5,800.00	-653.23	88.74%
PUBLIC USE MATERIALS				
Courier Service (ILL)	7,153.72	7,500.00	-346.28	95.38%
Electronic Data Bases	14,931.89	18,000.00	-3,068.11	82.96%
Lost Items Expenses	7.95	0.00	7.95	100.0%
Non-Print Material				
Audio Books	6,535.83	7,000.00	-464.17	93.37%
DVD/Video	2,607.80	2,750.00	-142.20	94.83%
Downloadable E-Books/Audio	14,032.89	15,000.00	-967.11	93.55%
Music	0.00	100.00	-100.00	0.0%
Total Non-Print Material	23,176.52	24,850.00	-1,673.48	93.27%
Print Material				
Books	21,889.46	23,000.00	-1,110.54	95.17%
Subscriptions	1,988.25	2,000.00	-11.75	99.41%
Total Print Material	23,877.71	25,000.00	-1,122.29	95.51%
Total PUBLIC USE MATERIALS	69,147.79	75,350.00	-6,202.21	91.77%
Total PROGRAMS & PUBLIC USE EXPENSES	82,648.46	89,350.00	-6,701.54	92.5%
Total OPERATING EXPENSES	160,843.43	197,391.00	-36,547.57	81.49%
STAFF, BENEFITS & TRAINING				
STAFF EDUCATION				
Conferences/Workshops	485.00	1,500.00	-1,015.00	32.33%
Memberships	2,261.00	6,000.00	-3,739.00	37.68%
Travel/Food Expenses	1,239.83	3,500.00	-2,260.17	35.42%
Total STAFF EDUCATION	3,985.83	11,000.00	-7,014.17	36.24%
SALARIES & BENEFITS				
BENEFITS				
Employee Assist Program (EAP)	3,520.85	3,600.00	-79.15	97.8%
Health Insurance Allowance	27,181.82	30,000.00	-2,818.18	90.61%
Social Security	20,705.24	22,050.00	-1,344.76	93.9%
Medicare	4,842.39	5,160.00	-317.61	93.85%
Retirement (CRA)	7,792.21	11,200.00	-3,407.79	69.57%
State Unemployment	668.06	720.00	-51.94	92.79%
Worker's Compensation Insurance	0.00	1,065.00	-1,065.00	0.0%
Total BENEFITS	64,710.57	73,795.00	-9,084.43	87.69%
Salaries & PTO				
Bonuses	0.00	30,000.00	-30,000.00	0.0%
Holiday Pay	9,553.89	0.00	9,553.89	100.0%
Paid Time Off (PTO)	39,148.48	0.00	39,148.48	100.0%
SALARIES	256,695.96	325,000.00	-68,304.04	78.98%
Total Salaries & PTO	305,398.33	355,000.00	-49,601.67	86.03%
Substitute Staff (subcontract)	1,232.50	0.00	1,232.50	100.0%
SALARIES & BENEFITS - Other	0.00	0.00	0.00	0.0%
Total SALARIES & BENEFITS	371,341.40	428,795.00	-57,453.60	86.6%
Total STAFF, BENEFITS & TRAINING	375,327.23	439,795.00	-64,467.77	85.34%
Total Expense	564,644.45	672,686.00	-108,041.55	83.94%
Net Ordinary Income	556,390.08	329,701.00	226,689.08	168.76%
Other Income/Expense				

Ruby M. Sisson Memorial Library
Profit & Loss - Actuals vs Budget
 January through November 2024

	<u>Jan - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income				
Other Income (dividends,claims)	1,362.97	0.00	1,362.97	100.0%
Total Other Income	<u>1,362.97</u>	<u>0.00</u>	<u>1,362.97</u>	<u>100.0%</u>
Other Expense				
Reserve Expenses				
Development Marketing/PR/Adv	20.00	0.00	20.00	100.0%
Master Plan Expenses	<u>149,654.82</u>	<u>50,000.00</u>	<u>99,654.82</u>	<u>299.31%</u>
Total Reserve Expenses	<u>149,674.82</u>	<u>50,000.00</u>	<u>99,674.82</u>	<u>299.35%</u>
Expenses to be Reimb	21.77	0.00	21.77	100.0%
Suspense - Unknown	0.00	0.00	0.00	0.0%
Void	0.00	0.00	0.00	0.0%
Total Other Expense	<u>149,696.59</u>	<u>50,000.00</u>	<u>99,696.59</u>	<u>299.39%</u>
Net Other Income	<u>-148,333.62</u>	<u>-50,000.00</u>	<u>-98,333.62</u>	<u>296.67%</u>
Net Income	<u><u>408,056.46</u></u>	<u><u>279,701.00</u></u>	<u><u>128,355.46</u></u>	<u><u>145.89%</u></u>

Jan-Nov 2024	2024	2023	2022	2021	2020
Property Tax	\$1,008,882	\$661,509	\$631,325	\$578,120	\$574,514
Other Income	\$113,515	\$69,224	\$34,434	\$35,700	\$63,210
Unanticipated Donation(s) *	\$0	\$0	<u>\$0</u>	<u>\$5,000</u>	<u>\$19,116</u>
Total Income	\$1,122,398	\$730,733	\$665,759	\$618,820	\$656,840
Capital & Fixed Expenses	\$28,474	\$19,654	\$17,254	\$18,192	\$20,799
Building Expenses	\$37,974	\$36,351	\$34,639	\$39,018	\$27,310
Office Expenses	\$40,221	\$51,090	\$37,659	\$42,882	\$39,106
Programs & Public Use Materials	\$82,648	\$75,226	\$67,558	\$65,758	\$62,914
Personnel & Benefits	\$375,327	\$342,424	\$330,796	\$313,667	\$327,168
Total Expenses	\$564,644	\$524,745	\$487,906	\$479,517	\$477,297
Net Ordinary Income	\$557,754	\$205,988	\$177,853	\$139,303	\$179,543
Development Officer Salary					\$30,533
HVAC Replacement					\$155,849
Master Plan Expenses	\$149,655		\$5,000		\$23,979
Gift to Foundation					
Net Income	\$408,099	\$205,988	\$172,853	\$139,303	-\$30,818
Cash on hand:	\$1,247,972	\$891,172	\$688,222	\$568,223	\$477,749

Note: 2021 net income differs from QBs - Foundation Reimbursable Expenses not in this report's bottom line.

*2020: May Friends of the Library computers \$19,116; Nov \$22,300 architectural fees grant

*2021: June Foundation ESL funding \$5,000

DIRECTOR'S REPORT DECEMBER 2024

Cindi Galabota has been hired as the new executive director of CSU Extension here in Pagosa and will be leaving her Foundation position at the end of the month. We are so grateful to Cindi for all the work she has done developing the Foundation and giving us a huge start toward our fundraising goals. CSU is so lucky to have her and we are excited for the possible partnerships we can develop with Extension with her in the ED chair. Congratulations, Cindi! We will miss you so much! Please join us December 31st at the library from 10:30 to noon as we celebrate Cindi with our community.

We were delighted to welcome Mark Barnes to our staff as our new part time Maintenance specialist. Mark has many years of experience working with resort properties and he has impressed us already with his skills fixing all sorts of things that have long been out of order. You might notice the entryway looks more orderly and clean, wall paint is touched up, our beautiful stained glass ceiling is well lit and our display case is now lighted. There are some things like exterior lighting that have been rigged up over the years that remain a mystery and will be rectified when the building is remodeled. In the meantime we are working to repair what we have.

We'll soon advertise for a part time library assistant.

The final site and design plans will be reviewed by town staff Tuesday evening and I hope to report on Wednesday that we are ready to begin bid documents.

Josie and I finished a grant application to the American Library Association this week that would provide \$10,000-\$20,000 for collections or building modifications that support people with disabilities. Our application centers around children with sensory issues and children with learning disabilities and would purchase large print books and audiobooks as well as soft furnishings. If awarded \$20,000, we will create a sensory corner for any children struggling with self regulation to reset. Sherry's grant from the Ballantine Family Foundation will expand our elementary tutoring efforts and purchase tablets with literacy support apps for children to practice their skills.

I am delighted to report that I have been elected to the Board of the Colorado Association of Libraries as the Western Slope representative. Western Slope libraries are often underrepresented in the association since they are so far from Denver and many are so small. My resort library experience will come in handy as I advocate for those of us on this side of the divide.

I was able to purchase a new public copier with many more functions and conveniences for considerably less than the 2025 budget allows, which will free up funds to replace our staff printers, as well. The monthly service cost is also less than we currently pay. We will deploy the improved printer before the end of the month and move the old Xerox copier to the back room for staff use.

2025 Holiday Closings

Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King Jr. Day
Monday, February 17	Presidents Day
Monday, May 26	Memorial Day
Thursday, June 19	Juneteenth National Independence Day
Friday, July 4	4 th of July
Monday, September 1	Labor Day
Thursday, November 27	Thanksgiving Break
Friday, November 28	
Saturday, November 29	
Wednesday, December 24	Christmas Eve (close at noon)
Thursday, December 25	Christmas
Wednesday, December 31	New Year's Eve (close at noon)

Budget Information Sheet

There are several changes to the final 2025 budget:

Property valuation challenges reduced the total certified property value to \$596,208,640, translating to \$1,789 less property tax income paid to the library in 2025. Unemployment tax was reduced to .2% (previously .3%) of payroll.

Sewer rates increased from \$66.50 to \$71.25 per month.

NAME OF TAX ENTITY: UPPER SAN JUAN LIBRARY DIST

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2024 :

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$597,158,110
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$596,208,640
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$596,208,640
5. NEW CONSTRUCTION: *	5. \$7,913,980
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$0
7. ANNEXATIONS/INCLUSIONS:	7. \$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): ◊	9. \$390,660
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified.	10. \$15.72
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$2,809.61

‡ This value reflects personal property exemptions if enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution.
 * New Construction is defined as: Taxable real property structures and the personal property connected with the structure.
 ≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation, use Forms DLG 52 & 52A.
 ◊ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART X, SEC.20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE Archuleta County County ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2024 :

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY †	1. \$6,111,599,226
ADDITIONS TO TAXABLE REAL PROPERTY	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *	2. \$108,501,051
3. ANNEXATIONS/INCLUSIONS:	3. \$0
4. INCREASED MINING PRODUCTION: §	4. \$0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$339,200
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$6,081,381
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)	7. \$923,420

DELETIONS FROM TAXABLE REAL PROPERTY

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$2,308,670
9. DISCONNECTIONS/EXCLUSIONS:	9. \$0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$1,161,560

† This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.
 * Construction is defined as newly constructed taxable real property structures.
 § Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS: TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY \$6,155,050,438

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** \$1,110,396
 *** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

Upper San Juan Library District 2025 Budget

	2021 Actuals	2022 Actuals	2023 Actuals	2024 Adopted	2025 Proposed
INCOME AND REVENUE					
Income					
Gifts/Donations	\$ 6,903.08	\$ 5,542.86	\$ 7,680.00	\$ 5,000.00	\$ 6,000.00
Gifts/Donations Restricted	\$ 5,940.00	\$ 260.35	\$ -	\$ 500.00	\$ 600.00
Grants	\$ 11,163.80	\$ 6,645.00	\$ 14,472.00	\$ 9,000.00	\$ 12,000.00
Other Income			\$ 632.00		\$ 100.00
Property Tax					
Abatelements	\$ (560.53)	\$ (1,490.28)	\$ (498.00)	\$ (800.00)	\$ (2,000.00)
General Property Tax	\$ 521,534.60	\$ 576,351.06	\$ 602,117.00	\$ 895,737.00	\$ 894,313.00
Specific Ownership tax	\$ 61,798.51	\$ 61,238.67	\$ 65,776.00	\$ 50,000.00	\$ 70,000.00
Misc. Tax Income					\$ 19,865.00
Total Property Tax	\$ 582,772.58	\$ 636,099.45	\$ 667,395.00	\$ 944,937.00	\$ 982,178.00
Total Income	\$ 606,779.46	\$ 648,547.66	\$ 690,179.00	\$ 959,437.00	\$ 1,000,878.00
Revenue					
Book Sale (In House)	\$ 2,940.85	\$ 1,894.75	\$ 2,034.00	\$ 1,500.00	\$ 1,500.00
Collections Income	\$ 198.54	\$ -	\$ 21.00	\$ -	\$ -
Copies	\$ 7,694.60	\$ 8,762.10	\$ 9,991.00	\$ 8,000.00	\$ 9,000.00
Lost books/ILL	\$ 1,553.81	\$ 1,277.80	\$ 824.00	\$ 850.00	\$ 800.00
Other Revenue (& Library Cards)	\$ 423.00	\$ 378.03	\$ 235.00	\$ 200.00	\$ 250.00
Use of Equipment (Fax and Laminator)	\$ 1,344.00	\$ 1,051.00	\$ 1,397.00	\$ 1,200.00	\$ 1,200.00
Sale of Replaced Computers	\$ 240.00		\$ 50.00		\$ -
Interest Income	\$ 2,597.20	\$ 10,579.52	\$ 36,790.00	\$ 30,000.00	\$ 43,000.00
Scholarship(s) Income			\$ -		\$ 1,500.00
Foundation Admin Fees	\$ 1,200.00	\$ 1,200.00	\$ 1,100.00	\$ 1,200.00	\$ 1,200.00
Total Revenue	\$ 18,192.00	\$ 25,143.20	\$ 52,442.00	\$ 42,950.00	\$ 58,450.00
Total Income and Revenue	\$ 624,971.46	\$ 673,690.86	\$ 742,621.00	\$ 1,002,387.00	\$ 1,059,328.00
EXPENDITURES					
Operating Expenses					
Building Expenses					
Fire Alarm Monitoring	\$ 540.00	\$ 540.00	\$ 940.00	\$ 1,200.00	\$ 990.00
Building Maintenance	\$ 10,110.77	\$ 1,389.93	\$ 3,819.00	\$ 5,000.00	\$ 1,000.00
Carpet Cleaning	\$ 2,038.00	\$ 2,208.00	\$ 2,346.00	\$ 3,600.00	\$ 150.00

Upper San Juan Library District 2025 Budget

Janitorial	\$	14,400.00	\$	14,400.00	\$	14,400.00	\$	15,840.00	\$	15,840.00
Landscape/Grounds Maintenance	\$	118.13	\$	333.73	\$	101.00	\$	500.00	\$	500.00
Snow Removal	\$	4,471.21	\$	4,795.00	\$	5,613.00	\$	10,000.00	\$	8,000.00
Trash	\$	1,824.70	\$	1,446.66	\$	1,457.00	\$	2,000.00	\$	1,550.00
Utilities										
Electricity	\$	6,445.33	\$	8,115.65	\$	7,228.00	\$	8,500.00	\$	7,500.00
Gas	\$	310.30	\$	333.87	\$	319.00	\$	350.00	\$	320.00
Geothermal	\$	800.80	\$	996.20	\$	2,431.00	\$	3,430.00	\$	3,500.00
Water & Sewer	\$	3,544.97	\$	3,914.61	\$	3,893.00	\$	4,500.00	\$	4,675.00
Total Utilities	\$	11,101.40	\$	13,360.33	\$	13,871.00	\$	16,780.00	\$	15,995.00
Window Cleaning	\$	500.00	\$	-	\$	-	\$	500.00	\$	-
Total Building Expenses	\$	45,104.21	\$	38,473.65	\$	42,547.00	\$	55,420.00	\$	44,025.00
Library Office Expenses										
Accounting & Budgeting	\$	7,903.50	\$	5,458.26	\$	4,057.00	\$	6,000.00	\$	7,525.00
Auditing/Tax Return	\$	8,600.00	\$	1,000.00	\$	14,000.00	\$	1,500.00	\$	15,500.00
Collection & Credit Card Fees	\$	96.72	\$	124.51	\$	110.00	\$	100.00	\$	100.00
Equipment/Furniture/Fixtures < \$50	\$	263.51	\$	-	\$	1,551.00	\$	1,000.00	\$	500.00
Equipment Maint & Parts	\$	1,155.14	\$	1,618.52	\$	295.00	\$	1,000.00	\$	500.00
Insurance - Bonding Insurance	\$	365.00	\$	365.00	\$	365.00	\$	365.00	\$	365.00
Insurance - Errors & Omissions	\$	2,156.00	\$	2,206.00	\$	2,256.00	\$	2,256.00	\$	2,700.00
Insurance - Liability/Contents/Bldg.	\$	4,919.00	\$	5,415.00	\$	6,462.00	\$	7,750.00	\$	8,800.00
Internet/SP	\$	3,145.25	\$	3,162.00	\$	3,271.00	\$	3,300.00	\$	3,300.00
Item Repair Expenses										
Legal Services	\$	-	\$	-	\$	462.00	\$	2,000.00	\$	1,000.00
Maintenance Agmts & Licenses										
Hardware Maint Agmts (Copier)	\$	4,080.43	\$	4,185.36	\$	3,833.00	\$	5,000.00	\$	4,500.00
Software Licenses	\$	4,967.97	\$	5,056.64	\$	5,000.00	\$	6,000.00	\$	9,240.00
Total Maintenance Agreements	\$	9,048.40	\$	9,242.00	\$	8,833.00	\$	11,000.00	\$	13,740.00
Office Supplies	\$	3,450.47	\$	6,948.24	\$	6,262.00	\$	6,000.00	\$	5,000.00
Postage/PO Box	\$	574.61	\$	727.34	\$	949.00	\$	800.00	\$	700.00
Sales Tax Expense	\$	211.54	\$	-	\$	-	\$	250.00	\$	300.00
Storage	\$	1,900.00	\$	1,140.00	\$	1,175.00	\$	1,500.00	\$	1,300.00
Telephone	\$	2,906.56	\$	1,717.33	\$	2,838.00	\$	2,800.00	\$	2,700.00
Total Library Office Expenses	\$	46,695.70	\$	39,124.20	\$	52,886.00	\$	47,621.00	\$	64,030.00

Upper San Juan Library District 2025 Budget

Outside Contractors											
IT Consulting						\$	1,100.00	\$	2,000.00	\$	15,000.00
Independent Contractors						\$		\$	3,000.00	\$	1,000.00
Total Outside Contractors		\$	-	\$	-	\$	1,100.00	\$	5,000.00	\$	16,000.00
Programs											
Children's Programs	\$	1,196.72	\$	1,429.66	\$	4,078.00	\$	2,000.00	\$	2,500.00	
Teen Programs	\$	639.90	\$	570.10	\$	865.00	\$	1,000.00	\$	1,500.00	
Adult Programs (all)	\$	967.96	\$	3,377.85	\$	3,243.00	\$	3,000.00	\$	4,000.00	
Adult Svcs Lib \$2500											
PALS \$750											
ESL \$750											
Summer Reading	\$	1,157.40	\$	1,111.61	\$	2,188.00	\$	2,200.00	\$	2,000.00	
Total Programs	\$	3,961.98	\$	6,489.22	\$	10,374.00	\$	8,200.00	\$	10,000.00	
Public Relations											
Outreach/Marketing/PR	\$	1,164.00	\$	1,276.10	\$	2,592.00	\$	2,200.00	\$	2,000.00	
Flowers	\$	-	\$	-	\$	-	\$	100.00	\$	-	
Volunteers & Staff	\$	768.14	\$	1,141.91	\$	960.00	\$	2,500.00	\$	1,000.00	
V&S Background Checks	\$		\$	1,280.00	\$	810.00	\$	1,000.00	\$	300.00	
Total Public Relations	\$	1,932.14	\$	3,698.01	\$	4,362.00	\$	5,800.00	\$	3,300.00	
Public Use Materials											
Courier Service (ILL)	\$	5,974.12	\$	6,883.04	\$	6,899.00	\$	7,500.00	\$	7,154.00	
Electronic Databases	\$	12,434.76	\$	10,140.73	\$	12,424.00	\$	18,000.00	\$	18,000.00	
Lost Item Expenses	\$		\$	6.74	\$	65.00	\$	-	\$	50.00	
Non-Print Material											
Audio Books -- adults & youth	\$	6,562.65	\$	6,832.30	\$	6,824.00	\$	7,000.00	\$	8,000.00	
DVD -- adults & youth	\$	2,140.14	\$	2,535.44	\$	2,461.00	\$	2,750.00	\$	4,000.00	
Downloadable Audio/E-Books/Mag	\$	10,000.00	\$	10,148.93	\$	12,062.00	\$	15,000.00	\$	15,000.00	
Music	\$	-	\$	-	\$	17.00	\$	100.00	\$	-	
Total Non-Print Material	\$	18,702.79	\$	19,516.67	\$	21,364.00	\$	24,850.00	\$	52,204.00	
Print Material											
Books	\$	22,569.82	\$	20,857.22	\$	21,038.00	\$	23,000.00	\$	45,800.00	

Upper San Juan Library District 2025 Budget

Subscriptions	\$	2,044.79	\$	2,457.02	\$	1,699.00	\$	2,000.00	\$	2,200.00
Total Print Material	\$	24,614.61	\$	23,314.24	\$	22,737.00	\$	25,000.00	\$	48,000.00
Total Public Use Materials	\$	61,726.28	\$	59,861.42	\$	63,489.00	\$	75,350.00	\$	100,204.00
Staff Education										
Conferences/Workshops	\$	175.00	\$	300.00	\$	620.00	\$	1,500.00	\$	1,500.00
Membership	\$	801.00	\$	4,658.74	\$	5,465.00	\$	6,000.00	\$	6,000.00
Travel	\$	83.32	\$	756.11	\$	1,395.00	\$	3,500.00	\$	3,600.00
Total Staff Education	\$	1,059.32	\$	5,714.85	\$	7,480.00	\$	11,000.00	\$	11,100.00
Total Operating Expenses	\$	160,479.63	\$	153,361.35	\$	181,138.00	\$	208,391.00	\$	248,659.00
CAPITAL OUTLAY										
Furniture/Fixtures/Equipment >	\$	-	\$	601.00	\$	1,000.00	\$	2,000.00	\$	500.00
Landscaping (Improvements)										-
Master Plan Expenses										\$200,000
Microfilm Digitization	\$	-	\$	-	\$	-	\$	500.00	\$	500.00
Technology > \$500										
IT Equipment - New	\$	2,316.00	\$	-	\$	-	\$	1,500.00	\$	20,500.00
Phone System										\$
Software - New	\$	180.00	\$	-	\$	72.00	\$	1,000.00	\$	1,285.00
Technology > \$500 - Other										\$ 11,400.00
Total Capital Outlay	\$	2,496.00	\$	-	\$	1,614.00	\$	57,000.00	\$	234,185.00
FIXED EXPENSES										
Treasure's Fee (3% Property Tax)	\$	15,696.39	\$	17,254.08	\$	18,057.00	\$	28,500.00	\$	29,465.34
Total Fixed Expenses	\$	15,696.39	\$	17,254.08	\$	18,057.00	\$	28,500.00	\$	29,465.34
BENEFITS AND PERSONNEL										
Benefits										
Insurance Allowance	\$	30,000.00	\$	29,250.00	\$	28,835.00	\$	30,000.00	\$	30,000.00
Social Security - 6.2	\$	19,973.42	\$	19,745.27	\$	21,323.00	\$	22,050.00	\$	24,336.61
Medicare - 1.45	\$	4,670.44	\$	4,617.85	\$	4,987.00	\$	5,160.00	\$	5,691.63
Retirement	\$	9,736.33	\$	8,607.55	\$	7,519.00	\$	11,200.00	\$	11,648.00
Retirement Forfeitures										
State Unemployment 0.3%	\$	966.45	\$	636.94	\$	688.00	\$	720.00	\$	1,177.58

Upper San Juan Library District 2025 Budget

Workman's Comp 0.3%	\$	626.00	\$	590.00	\$	1,057.00	\$	1,065.00	\$	1,177.58
Employee Assistance Program	\$	3,520.85	\$	3,250.85	\$	3,521.00	\$	3,600.00	\$	3,521.00
Total Benefits	\$	69,493.49	\$	66,698.46	\$	67,930.00	\$	73,795.00	\$	77,552.40
Personnel										
Accrued Vacation Special Audit	\$	164.16								
Regular Salaries	\$	292,151.68	\$	289,596.18	\$	254,950.00	\$	325,000.00	\$	392,526.00
Substitute	\$	195.00	\$	126.00	\$	1,485.00	\$	3,000.00	\$	3,000.00
End of year incentive pay							\$	30,000.00	\$	4,500.00
Total Personnel										
Total Benefits and Personnel	\$	362,004.33	\$	356,420.64	\$	324,365.00	\$	431,795.00	\$	477,578.40
Total Expenditures	\$	540,676.35	\$	527,036.07	\$	585,927.00	\$	725,686.00	\$	989,887.74
Net change in fund balance	\$	84,295.11	\$	146,654.79	\$	156,694.00	\$	276,701.00	\$	69,440.26
Capital Fund Balance beginning of year							\$	845,656.00	\$	1,122,357.00
Capital Fund Balance end of year							\$	1,122,357.00	\$	1,191,797.27

RESOLUTION 2024-1 TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE UPPER SAN JUAN LIBRARY DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2025, AND ENDING ON THE LAST DAY OF DECEMBER, 2025.

WHEREAS, the Board of Trustees of the Upper San Juan Library District has appointed Barbara Brattin, Library Director, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Barbara Brattin, Library Director, has submitted a proposed budget to this governing body on October 16, 2024, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 20, 2024, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Trustees of the Upper San Juan Library District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Upper San Juan Library District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the President of the Board of the Trustees and an additional Trustee and made a part of the public records.

ADOPTED, this 11th day of December , A.D., 2024

Attest: _____

(Official's signature and title)

RESOLUTION 2024-2 TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE UPPER SAN JUAN LIBRARY DISTRICT, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Upper San Juan Library District has adopted the annual budget in accordance with the Local Government Budget Law, on December 11, 2024, and;

WHEREAS, the Upper San Juan Library District has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Upper San Juan Library District

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UPPER SAN JUAN LIBRARY DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

Current Operating Expenses	\$ <u>755,703</u>
Capital Outlay	\$ <u>234,185</u>
Debt Service	\$ <u>0</u>
TOTAL GENERAL FUND	\$ <u>989,888</u>

ADOPTED THIS 11th day of DECEMBER, A.D. 2024

(Officials' signatures and titles)

Attest: _____

(Official's signature and title)

Attest: _____

(Official's signature and title)

Rev. 6/16

**RESOLUTION 2024-3 TO SET MILL LEVIES
(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)**

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2025 TO HELP DEFRAY
THE COSTS OF GOVERNMENT FOR THE UPPER SAN JUAN LIBRARY DISTRICT
COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the BOARD OF TRUSTEES of the UPPER SAN JUAN LIBRARY DISTRICT, has adopted the annual budget in accordance with the Local Government Budget Law, on DECEMBER 11, 2024 and;

WHEREAS, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$894,313, and;

WHEREAS, the 2024 , valuation for assessment for the UPPER SAN JUAN LIBRARY DISTRICT as certified by the County Assessor(s) is \$596,208,640

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES
OF THE UPPER SAN JUAN LIBRARY DISTRICT , COLORADO:

Section 1. That for the purpose of meeting all **general operating** expenses of the Upper San Juan Library District during the budget year, there is hereby levied a tax of mills upon each dollar of the total valuation for assessment of all taxable property within the Upper San Juan Library District for the year 2025.

Section 2. That the Board of Trustees is hereby authorized and directed to immediately certify to the County Commissioners of County(s), Colorado, the mill levies for the Upper San Juan Library District as hereinabove determined and set, but as recalculated as needed upon receipt of the final (December) certification of valuation from the county(s) assessor(s) in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this 11th day of December A.D. 2024 .

Attest:

(Officials' signatures and titles)

Attest:

(Officials' signatures and titles)